

Board of Education Meeting

President Melissa Swiecicki called the meeting to order at 6:30

Board Member Participants: Jim Goetz, Melissa Swiecicki, Kati Wilwerding, Doug Janulewicz, Craig Ames, Robert Rodriguez, and Tim Sasek.

Also Attending: Principal Trish Wallinger, Father Del Lape, and Jennifer Kreps.

Meeting Date: Tuesday, February 14, 2017

Minutes By: Doug Janulewicz

Approval of Minutes: Craig motioned to approve January 2017 meeting minutes, Jim seconded. January 2017 meeting minutes approved.

Unfinished Business: Melissa provided an introduction that will be used for the Board of Education section of the newsletter. All approved.

New Business:

School –

Board of Education Report-Submitted by Trish Wallinger
February 14, 2017

- I. News
 - a. 3 High School Scholarships will be given
 - i. Wednesday, February 15th at 2:30 pm
 - b. Auction coming up March 25th
 - i. Raffle going well
 - ii. Principal will color hair St. Mary's Blue for a week
 1. Ticket sales must be 625 sold
- II. Technology
 - a. All projectors, screens, and speakers are installed
 - b. New network installed
 - i. 3 networks
 - ii. Guest network will be open with password posted
 1. Changes monthly
 2. Prevention of neighborhood "free internet"
 - c. Working on the punch list
 - i. Minor connectivity issues
 - ii. Electrical hook up for 7th grade projector

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- III. Catholic Schools Week
 - a. Very successful
 - b. Will repeat some of the activities next year
 - i. Talent Show
 - ii. Service projects
 - c. Keeping any traditional events from year to year
 - i. Spelling Bee
 - ii. Teachers vs. 8th grade game
 - iii. Special Friends Mass with refreshments afterward
- IV. Looking ahead
 - a. PK/K info night February 21st
 - b. PK/K round-up for new students February 24th
 - c. Tuition and Fees will be set after the Finance mtg on Thursday, Feb. 16th
 - i. Will have to be approved by Father Del
 - ii. Fees include Extended Day and Registration
 - d. Children's Museum will visit here on February 17th
 - e. Still accepting names for the School Facilities sub-committee

Finance- Budget is well. There is a new policy for purchase orders. CHI is no longer supporting the school nurse so have hired her independently. She will be at the school approximately 6 hours per week. Looking for a grant to cover the costs.

Grants- Looking at a grant to expand the playground.

Religious Education- Working on banners for First Communion. Fundraiser for Paul T. on March 11, 2017.

8th grade Rite of Enrollment: April 1st, 5pm or April 2nd, 12:30pm
2nd Grade First Communion Practice: April 29th, 9-12noon
2nd grade First Communion: April 30th, 12:30pm or 2:30pm
8th grade Night of Reflection and Rehearsal: May 5th, 5:30pm-8:00pm
8th grade Confirmation: May 7th, 2pm –Archbishop Curtiss

Youth Ministry- No Report.

Athletics- Basketball regular season ends in 2 weeks, tournaments after that.

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School Development-

Alumni: New Alumni Board (President: Cindy Donahue '80, V.P.: Kevin Duffy '63, Treasurer: Sarah Mlnark '92, Secretary: '02, and Scholarship Coordinator: Janet Yale). 4th Annual scholarships - Applications due soon

Military Liaison: Took materials for Pre-K/K Info Night and K Roundup to Capehart Chapel.

Adopt A Student: Donations \$9,380. Getting Student Easter Prayer Cards ready to be passed out at Palm Sunday Mass.

Grants: Archdiocese technology upgrade should be finished by end of the month.

Recruiting: Digital Billboard Ads for Catholic Schools Week and for Pre-K/Kindergarten registration for past 3 weeks. Registration begins in late February. Welcome Tuition Grants - 1 slot available per grade 1-7. School Video made during CSW.

Friends of St. Mary's (Donor Relations): Newsletters sent out and one response with \$30 donation.

New Business: Cindy Menzel will be re-nominated for Educator of the Year.

Pastoral Council- Discussed whether to have a second ministry fair. Decided to have on March 11 and 12, after all masses.

Home and School-

Approaching Meetings:

Monday, February 13, 2017, 6:30 p.m. - School Library

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Financial Items of Note:

- Pancake breakfast received \$973 in contributions, net of \$524.
- Talent Show was able to contribute \$564 to Open Door Mission from door donations.

January-Early February Review:

Jan. 9 – Spirit Day (PK-1st Grade Hosted Staff Snacks)

Jan. 19 – St. Mary's Food Night at Swine Dining (\$75)

Jan. 29 – Catholic Schools Week Pancake Breakfast (Following 7:30 a.m., 9:30 a.m. and 11 a.m. Masses)

Feb. 1 – Special Friends Mass (HSA Hosted Reception Following Mass)

Feb. 3 – Catholic Schools Week Talent Show

Feb. 6 – Spirit Day (6th-7th Grades Hosted Staff Snacks)

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Approaching Activities:

Feb. 14 – Valentine Classroom Parties (Hosted by Room Parents)

Feb. 15 – St. Mary's Food Night at Five Guys (10% of All Sales)

Feb. 21 – PK Information Night

March 6 – Spirit Day (Hosted Staff Snacks)

March 23 - St. Mary's Food Night at Jersey Mike's

March 25 – St. Mary's Benefit Auction (Livestock Exchange Building) Dec. 19 – Staff Christmas Luncheon

President Report: Contributions from Board of Education for Fathers Wallet for auction. Any contributions should go to Melissa or Ted/Cindy Menzel.

The next meeting is scheduled for Tuesday, March 14, beginning at 6:30 p.m.

The meeting was adjourned at 7:15.