

St. Mary's Home and School Association September 2018 General Meeting Minutes

Date, Time, and Location: Monday, Sept. 10, 2018, at 6:30 p.m. in the Spanish Room

Meeting called to order by President Mary Sasek at 6:35pm

Attendance: Mary Sasek, Liz Wessling, Joe Mlarnik, Lisa Schneider, Dr. Wallinger, 7 teachers, and 15 parents/guardians

Not in Attendance: Craig Ames

Minutes: Available on St. Mary's School website

1. Opening

- a. Prayer of St. Francis Mary Sasek
- b. Introductions of Board Members

2. Financial Update

- a. 18-19 budget (Mary Sasek)
Update on monies earned for fundraisers: Benefit Auction Spring 2018 \$83,000;
Fireworks Summer 2018 \$12,000; Fall Fundraiser 2017 \$9,000
Net Revenue end of 2018 fiscal year \$5,573.38

Edits executive board made to existing line item names:
Budding Botanist changed to Clubs/Organizations \$1,000
Geo Bee changed to Educational Competition \$300
Giving Gardens added to budget \$2,000
Room Parent added to budget \$1,000

Questions on Financials – opened for discussion- no questions

- b. Applying for HS grant for projects (Mary Sasek)
Funding requests can be made when there is extra revenue. On the Home and School section of school web site there are two forms: reimbursement form (request payment explained to members) and funding form (explained process to members)
- c. Voting on current funding requests (Mary)
Amounts under \$500 approved by executive board members (no vote by members needed)
 - yearbook
 - funding for copies

- Spanish class field trip
- Light Bulb Request recycling. approx..300 light bulbs
- Fifth grade deer hide project for Native American studies

Amounts \$500 or more require a majority vote of those members present at general meeting

- Computer Chairs submitted by Dr. Wallinger, 25 new chairs plus shipping almost \$4000 Motion to vote: 1st: Kreps; 2nd: S. Hurley; Funding approved unanimously.
- Gaga Ball Pit replace flooring submitted by Dr. Wallinger \$3400.
 - Discussion by members. Warranty questions: answered by Dr. Wallinger. Warranty will be the same as on the current playground because it's the same company that put in the playground. The company will repair the gaga ball pit for price state and repair floor of playground for free. Removing floor and having asphalt only is an insurance liability. Catholic Mutual said if we want the pit we need a shock absorbing flooring.

J. Solberg comment: In future when 8th grade gifts need to be examined better prior to approval to avoid unnecessary maintenance costs in the future.

Mary Sasek suggested H&S could matching funds to help 8th grade gift purchase in future.

C. Braxton comments: Office should have a copy of purchase agreements/warranty information to problem solve in future. Since H&S bought playground, it has the documentation/warranty. However, it happened prior to current officers and nobody knows where the information is located.

Resolution: Copies of future purchases/warranties should be kept in office and in future H&S writes check but school admin. will make the actual purchase. Dr. Wallinger commented: funds are then put into a restricted account so they can only be used for those items for which they are intended. This will also paper work to come directly to the office. Dr. Wallinger did not call the insurance company before gaga ball pit was built. She went forward with the creation of the gaga ball pit unaware of the financial commitment the pit's upkeep requires. Motion to vote: J. Kreps 1st, A. Bennet 2nd; Funding approved unanimously.

3. Past Activity Review

a. July

i. Fireworks stand – (Jennifer Kreps)

Jennifer Kreps comments: Volunteers were great until July 4th when it matters the most. Regardless of tear down on 4th or 5th getting volunteers help with tear down is difficult. Kreps needs help on the 4th and to tear down stand. It is not fair to expect her to miss spending time with her family every July 4th. C. Braxton and P. Kelly J. Kreps and her husband showed up to tear down. It took 1.5 hours. More people would be even quicker. Task involves simply putting stuff in boxes and putting in back in the trailer. Area has to be torn down no later than early afternoon on July 5th.

Ideas to get more volunteers:

Double volunteer hours or triple volunteer hours. Push back: No penalty for not doing volunteer hours. Push back: Several people will call to double check on their volunteer hour status and other opportunities earn the hours required. This idea is not a bribe rather more of recognition for "harder" work than other volunteer opportunities.

Offer \$25 off tuition, covered by H&S in form of a scholarship. Push back: Aren't we trying to teach students about service and not earning money for everything they do.

Creating a clean-up committee.

Tear down on July 5th, people who do not work. Push back: There would need to be more security the night of the 4th another \$50's of revenue lost.

Mary Sasek decided to table this discussion for another meeting.

b. August/September

i. All school clean-up (8/11) – (Lisa Schneider)

A lot of volunteers- outside work was completed. A lot of weeding and dirty work. C. Menzel thanked members on behalf of herself and her husband for the tremendous job volunteers did that day. J. Mlnarik mentioned that Willie Wessling had the inside of the school taken care of, volunteers could focus efforts outside. Dr. Wallinger mentioned Sam and all of the other volunteers that showed up throughout the summer to assist Willie with indoor tasks. It was a group effort.

ii. Ice Cream Social (8/13) – (Mary Sasek)

Dan from Dairy Twist donated ice cream this year. All of the ice cream was used and only a little chocolate topping was left over. Dan, at first, pushed

back on how much ice cream he could donate, but he came through and gave us enough for 300 families. 8th graders did a great job serving and keeping the area clean. Several organizations were represented at table in the gym. C. Braxton and Dr. Wallinger took care of thank you card made by the 8th graders for Dan.

- iii. Arrows to Aerospace parade (8/18) – (Joe Mlnarik)
Participation was great. Thank you to all of the teachers that came out to be in the parade.
- iv. Parish Picnic (9/9) – (Lisa Schneider and Joe Mlnarik)
This year we had volunteers for the entire event taking one hour shifts and several people made baked goods.
- v. Spirit Day (9/10) (Mary Sasek)
H&S sponsored and Craig Ames made arrangements for Valentino's Pizza. There was enough pizza left over to have left-overs for the rest of the week. Teachers wrote H&S a thank you note for hosting.

4. Upcoming Events

a. September

- i. Room Parent 101 (9/10)- (Lisa Schneider)
Meeting/ Informational about being a room parent to be held immediately following this general meeting.
- ii. Fall Fundraiser kick-off (9/13)– (Mary Sasek)
Charleston Wrap is our fund raising partner. Thursday, 9/13, is the kick off day. Packets home with them on Thursday. Letter will go home with them on Thursday that explains prizes for sales, end of fund raising races and code for online orders. This is the third largest fund raiser of the year. Cathy B. and Becky B. sorted packets and gave them to teachers today, 9/10. Liz Wessling will do the assembly on Friday 9/14. Each Friday students can wear the lanyards with the zoo crew animals they have earned.

Handing out prizes for students: Mary Sasek will be in charge of organizing tickets and will send in prizes to be delivered to students at school. Craig Ames will be in charge of the financials.

J. Kreps: get a committee or a family to try to be in charge of the fund raiser instead of the H&S officers. Mary Sasek reply: We tried, but nobody wanted to do it.

Our rep. from Charleston Wrap was a challenge to communicate with leading up to this week. Perhaps we might need a new fundraising company for next year.

- iii. Papio Fun Center St. Mary's Family Night – (Mary Sasek)
September nights at PapioFun Park were already taken. The facility is for free and we can charge what we want for families to participate. PapioFun Park makes money off concessions and the arcade. We have made around \$200 off it in the past. Looking for an alternate month in the spring. Perhaps, this event would be better as an end of the year party without charging families. H&S could gift it to the school.
Dr. Wallinger: We have a connection with Sky Zone Trampoline Park if we want to use them for future events. Pushback: Travel time to get there.
 - iv. Culver's Food Night 4-9 PM (9/20) – (Joe Mlnarik)
First food night. 20% of proceed go to St. Mary's. Mention St. Mary's at the register.
- b. October
- i. Spirit Day (10/1) – (Mary Sasek)
Room parents will sign up for this tonight at Room Parent 101. Questions from parent: When is spirit wear going to be available?
C. Braxton: Mrs. Lee is going to have a form ready for mid-September. Mrs. Lee has a few items at her house but no more smaller sizes. Perhaps H&S could buy several (10 each) YS and YM spirit shirts to give to new families. Funding request on the way.
C. Legner: Big Ink can probably get us spirit wear with older logo.
L. Kreps: Sports can send in a few extra t-shirts, as well
 - ii. Food Night –(Joe Mlnarik)
Dickey's in Twin Creek by Nobbies. Oct. 18th 5-8pm No need to mention St. Mary's. 10% of proceeds go to St. Mary's. Trying a new place to see how it goes!
 - iii. Trivia Night – (10/19) – (Liz Wessling)
Friday Oct. 19. School Gym. Prizes for top teams and best decorated tables. 6-8 people per team, \$15 each. 6pm doors open. 7pm trivia begins. 50/50 raffle and Nebraska/Michigan State Tickets for raffle donated by Legner family. Willie Wessling is at Bellevue City Council meeting getting approval for liquor license. Advertising at numerous venues has begun.

- iv. Halloween Fun Night (10/26)- (Mary Sasek)
Friday, similar to fun nights of the past. Mrs. Kallman will be the DJ.
Changes for how to vote on the door decoration will be discussed at a future meeting where we try to involve the students in this process.

5. Wrap up

- a. Around the room –

Dr. Wallinger: STAR testing is complete. Terra Nova testing coming soon. St. Mary's was gifted with 21 tables from Creighton University that have been placed in the 7th and 8th grade rooms. Thank you to those in attendance at tonight's meeting.

J. Solberg: St. Mary's Benefit Auction will be March 16th. Biggest fund raiser of the year at the Beardmore Center in Bellevue. Communications for committee chair people with jobs and descriptions will be sent out soon. Several committee chair positions will need to be filled. All hands meeting coming soon. The 70th anniversary of St. Mary's and the 25th anniversary of the auction will be incorporated into this year's theme.

C. Braxton: More communication about what H&S does may strike up more interest for families to get involved. Share about the meetings in the newsletter; provide a link for minutes. Highlights agenda items in newsletter.

Orlasky: Short meeting in the office for a prayer over intension for the school. Prayer intensions for the school can be written in a binder in the office. A google form will be put together by C. Braxton. Prayer meeting will be on the nights of home and school meetings around 6-6:10pm.

Sobilo: Thank you to H&S for the donation at the beginning of the year.

T.. Shaffart: Best move made was by coming here to St. Mary's School. This is the most well put together school than any other school (she has seen). St. Mary's pays for so many things other school make families pay for, such as, field trips. Teacher dedication and parent involvement (at this level) is not found at a lot of other places. Thank you for those that are helping.

Mary Sasek: Thank you for coming(to tonight's meeting). A lot of decision we (as an executive board) make are based on discussion/decisions made a these general meetings.

Dr. Wallinger: Noticed the date was not correct for next meeting. Oct. 9th is a Tuesday. Should be the 8th.

6. Closing– Lord's Prayer (Our Father)

Next meeting is 10/8/18 at 6:30 p.m. in the school library

Meeting adjourned at 7:40pm

Minutes compiled by Elizabeth Wessling, Recording Secretary